Agenda 2017 July 24 LTER Information Management Committee (IMC), co-located with ESIP version 7/22 10pm

Time	Oak Room in IU Memorial Union building	Persons leading	Notes here on the right are not necessarily lined up with a time schedule.
8:00 AM	open the meeting, agenda, logistics	Gastil, Downing	Assign note-takers and facilitators to sessions

8:10 AM to ...	LTER-NCO discussion
	
	Updates from NCO
	Introduce Julien
	
	Questions from IMs or IMC for NCO
		Mark Sch, Julien	NCO outline topics
			
			status of network databases
			● BibDB
			● PersDB & SiteDB (archived, frozen, RFC period ended, next?)
			● ClimHyDB ... or is that EDI?
			
			whole-LTER website (not im.lternet)
			  Status:
			● Chose an Web Design firm to contract, named NDIC
			● See June 2017 Water Cooler presentation
			● Content is migrating now. Frozen July 15.
			  What involvement does NCO need from sites, thru site IMs?
			● recent request for input on logo
			● recent survey (not just web; communications too)
			● Mary Martin will update on this in her WG update.
			
			status of IM involvement in data synth WG
			● Mark Sch (and/or Julien) with Wade, to confer, outcome from April meeting.
			● Involvement of site IMs?
			
			DataBits, if it were to resume,
			● option: blog entries in larger site of NCO or EDI with just DataBits tag
			● NCO not offering to host and maintain a separate drupal or wp install just for DataBits but willing to receive tagged entries in existing blog.
			● Wider distribution / chance encounters by non-IMs if part of larger blog
			
			Migration of im.lternet.edu
			● WiReD working group
			● Some current content will be adopted by EDI
			● will/or not be migrated to new Drupal versions? By NCO?

... to 9:20 AM	LTER-EDI discussion
	
	Questions to ask EDI
	&
	EDI Questions for IMC
		Corinna,
		Margaret,
		Kristin,
		Duane,
		Colin
			1. from Suzanne:
			a. EDI - the data citation fmt saying EDI not LTER
			   Response from EDI:
			     Using ESIP citation guidelines
			     Recommend Site Name included in dataset title
			b. EDI advisory group: how to bring up proj/issues?
			  (ie. a NISAC-like advisory committee)
			c. new congruency checks (ie checksum, intelRights)
			
			2. from Margaret:
			a. The conversation could take the form of 'here is what EDI is planning; does this fit with the IMC's plans?'
			b. particularly, we are thinking about things like databits. EDI has a newsletter, but some components could be left off if they overlap with DataBits content.
			C. Units EDI will handle. There will be an RFC from EDI.
			D. Vocab plan TBD. EDI will discuss with J.Porter this week. Possible EDI RFC.
			
			3. from Corinna:
			a. Report from the LTER, EDI, NCO, DataONE workshop in April.
			  EDI and NCO collaborative approaches to updating databases (request for comments - siteDB already done, next climDB?)
			c. We like your suggestion of how IMs can provide input to EDI
			d. Report from EcoCom design pattern workshop (upcoming VTC after ESIP and Margaret's upcoming blog post on the EDI website) Suzanne Remillard and Hope Humphries participated in that workshop and could report.
			e. Discuss priorities for next Data Package Design Pattern workshop
			f. Report on new congruence checker rule implementations
			g. Discuss in person training workshop (planned for fall 2017)

9:20 - 9:30 AM	speed-talk 30 second advertisement of ESIP Sessions being done by IMC and EDI people	Facilitator: ___	N sites x 1 minute (30 sec setup + 30 sec ad)

9:30 AM	short break		
9:45 - 10:45 AM	NSF call with Peter McCartney, including pre-discussion and post-discussion	facilitated by Wade	Is NSF planning a new way of reporting pubs for annual reports using DOIs that would cross reference funding codes?
10:45	Group Photo		
10:50	short break		

11:00 - noon	WG updates (2* x 5 min each = 10 min total) Plan for next year's WGs
	
	Business Meeting
	... and voting
		CLOSED to non-LTER people
		
		all other times are OPEN
			WG Updates from
			   WiReD () speaker: _____
			   *ECC ('checker') speaker: Margaret (was already part of EDI section)
			   Site Website Guidelines speaker: _____
			
			Voting via Survey Monkey. 1 vote per site. Anonymous. Need ⅔ sites for quorum.
			
			See candidate statements.
			
			IMExec 3 year term, 2year term
			DataBits Editor, Assistant Editor

12:00	lunch one hour		
1 pm - 1:05	Lightning Talks 2 minutes each	facilitated by: ___	J. Porter, W.Sheldon, L.Kui & M.O'Brien
1:05 - 2:00	Intro topics then split into small groups Option A: ToR updates Option B: other break-out topic (IM Systems?) Option C: PASTA ECC new checks	B: led by D. Henshaw, E. Melendez-Colom, Y. Xia B: led by___ C: led by ___	ToR - should IM Exec terms be 2 years or 3. How aligns with EDI and NCO grants ending 2 years from now?
2:00 PM	short break		If report-back has slides, load on macbook during break please.

2:15 - 3:45 pm	Break-out report-backs	facilitated by: ___	
3:45 PM	short break		
4:00 pm - 5 pm	1. Stace, Rob, Tim, new-site IMs present their Data Mgmt Plan and/or IM System (15 minutes each) 2. Wrap up. Action Items summary. Announce any newly scheduled ad hoc meetings during ESIP days. 3. Remind/update logistics for dinner (5 min)	1. Stace-yes, Rob-yes, Tim-yes, Renee-no 2. Gastil (wrap-up) 3. Jason	
7:00 PM	dinner at The Irish Lion	Downing	Include celebration of Mark Schildauer's retirement.